ACCESSING OFFICE 365 AND ONEDRIVE

1. NAVIGATE TO EITHERoffice 365 or onedrive
   Click the links to navigate to the Sign In page of Office 365 or OneDrive

2. IN THE SIGN-IN BOX, TYPE IN YOUR BU EMAIL
   Please be sure to include @bu.edu, i.e. (terriers@bu.edu)

3. AFTER TYPING IN YOUR BU EMAIL, A POP-UP BOX WILL APPEAR FOR YOU TO ENTER YOUR BU KERBEROS LOG IN
   Your account is tied to your BU login. Please use your BU Username and Password to log in.

4. SHARE THE FILES TO YOUR TEAM
   Please remember to share your files to your team in order for them to have access. To do so, please follow instructions here.

TROUBLESHOOTING TIPS
1. If you are unable to log in, please visit here and follow the instructions listed.
2. For more information on BU OneDrive and Office 365, please click here.