

Course Adjustment Form

Questrom School of Business - Graduate



Last Name: _____ First Name: _____

BU ID: _____ Date: _____ Email: _____

Semester: _____ Year: _____ College of Registration: QST Humphrey Fellows Other: _____

The Graduate Academic & Career Development Center must receive this form within 4 business days of Instructor's Signature.

ADD a course: Please use this form for those classes requiring instructor's permission and those that you are unable to register for on WebReg.

Course Department: _____ Number: _____ Section: _____ Credits: _____ Instructor's Signature: _____ Date: _____

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Course Department: _____ Number: _____ Section: _____ Credits: _____ Instructor's Signature: _____ Date: _____

DROP a course:

Course Department: _____ Number: _____ Section: _____

Course Department: _____ Number: _____ Section: _____

Classes may be dropped using WebReg until the final day to drop with a 'W'. Please be aware that dropped courses may appear on your permanent record and you may receive a 'W' grade. Please see the Drop Schedule for further information. If you wish to drop all of your courses (down to zero credits) you cannot use this form and must follow the University Withdrawal Procedure.

SECTION Change:

Course Department: _____ Number: _____ From Section: _____ To Section: _____ Instructor's Signature: _____ Date: _____

Grade/Audit Change:

Change to **AUDIT**

Course Department: _____ Number: _____ Section: _____ Change to **GRADE** Instructor's Signature: _____ Date: _____

I am aware that the above actions may affect my academic record, my financial charges, financial aid and scholarships.

Student's Signature: _____ Date: _____

This form must be signed and dated. Graduate Questrom courses changes can only be processed by the Graduate Academic & Career Development Center, 595 Commonwealth Ave, Ste 115, Boston, MA 02215. Phone: 617-353-2673 Fax: 617-353-9498.

Always check the Student Link to verify your schedule.