

Boston University
Undergraduate Student Admission of Academic Misconduct

This document is designed to reflect and record the procedures stated under Section IV.A of the undergraduate Academic Conduct Code. Its use is restricted to a situation involving a first time offender – a student who signs this form must not have signed such a form previously nor have been found guilty of academic misconduct at Boston University in another instance. Faculty who wish to present this option to a student must first receive written approval from the Dean's Office via the Report of Academic Misconduct Form.

To be completed by faculty member:

Agreed penalty for this infraction: _____

To be completed by the student:

I, (print name and UID#) _____, admit to
(describe the academic misconduct) _____ in
(course number, semester) _____

I have reviewed the undergraduate Academic Conduct Code and the charges against me and understand that I have a right to a hearing before the Academic Conduct Committee of the school or college in which the alleged infraction occurred, and that my signature below signifies my waiver of this right. I understand that by signing this section of the document, I am agreeing to accept the grading penalty determined by the faculty member, up to and including a failing grade for the course. I also understand that this document will remain in the College's internal files to be employed if subsequent charges are filed, and that it may need to be reported in response to a direct question about past academic misconduct or disciplinary sanctions from an undergraduate, graduate, or professional school to which I seek admission or from other authorized entities.

By signing this section of the document, I also certify that I have never before signed an Admission of Academic Misconduct Form, nor have I previously been found guilty of or admitted to academic misconduct in any school or college within Boston University.

In the case of a subsequent act of academic misconduct, I understand that the Academic Conduct Committee may, if I am found guilty, adjust its recommended penalty in light of repeated acts of misconduct. I also understand that I will receive a letter of reprimand from the dean.

Finally, I understand that I can void this document and request a hearing before the Academic Conduct Committee within 10 days from the date of my signature.

Student Signature: _____
Assistant/Associate Dean's Signature: _____
Date: _____

To be completed by the faculty member:

I, _____ (print name and title), have reviewed the procedures of the undergraduate Academic Conduct Code and have received permission from the Dean's Office to offer this student an agreed-upon grading penalty. I understand that in following this procedure, I am waiving my right to bring a charge of misconduct against the above named student to the Academic Conduct Committee.

Faculty Signature: _____
Date: _____

Or (in appropriate cases)

This student has chosen to have his or her case heard by the Academic Conduct Committee.

Student Signature: _____
Faculty Signature: _____
Assistant/Associate Dean's Signature: _____
Date: _____