

EXAMSOFT/ EXAMPLIFY

QUESTROM ITS

Instructions for Students to Install Exemplify

This information can be copied and shared with your students. Be sure to update the name of your exam.

Exemplify Setup Instructions (RETURNING USERS)

1. Launch Exemplify
 2. Once you are successfully logged in, open Exemplify to download any available exams. Please download the quiz titled “____ **Exemplify Practice Quiz**”.
- If Exemplify does not launch successfully, i.e. you get an error message, please uninstall the application and reinstall it by following the instructions above for the First-Time Users.
 - If you encounter any issues or have any problems, please reach out to questromhelp@bu.edu

Exemplify Setup Instructions (FIRST-TIME USERS)

- Please go to: <https://examsoft.force.com/emcommunity/s/article/Exemplify-Downloading-for-Windows-Mac> and download the correct version for your computer's operating system.
- Right-click on the Installer link and click Open in a New Tab

Setting up Exemplify:

1. Launch the Exemplify Installer Download and follow the steps in the installer.
2. When prompted, enter the Institution Code: Boston University (be sure that it is no BU LAW or another one)

Please be sure to set Chrome or Firefox as your default browser

- This should launch your browser automatically and prompt you to enter your Kerberos login in a Boston University log in window. (with BU logo)

You will not be able to log in with the login box in the Exemplify application. Wait for the login window with the BU logo.

1. Once you are successfully logged in, open Exemplify to download any available exams for you.
2. Please download the quiz titled “____ **Exemplify Practice Quiz**”