

Item or Activity	Module in My CV	Type within module	Notes
Name; BU appointments; BU email and phone number; Education/degrees	User Profile		Data from SAP (BU HR system); cannot be edited within My CV. Please reach out to Faculty Actions with questions.
Academic appointment outside of BU	User Profile	Academic appointments	
Certification	User Profile	Certifications	
Language fluency	User Profile	Language competencies	
Non-academic employment	User Profile	Non-academic employment	
Postgraduate training	User Profile	Postgraduate training	
Web address or social media account	User Profile	Web addresses	
Book	Publications	Book	
Scholarly Monograph	Publications	Book	Subtype: Scholarly Monograph
Textbook	Publications	Book	Subtype: Textbook
Book chapter	Publications	Book chapter	
Published conference paper	Publications	Conference paper (published)	
Dataset	Publications	Dataset	
Edited Volume	Publications	Edited volume	
Internet publication	Publications	Internet publication	
Audio recording	Publications	Other	Features in audio recordings (Podcasts, etc.) can be Professional Activities type = Interview/media mention
Audiovisual recordings	Publications	Other	Features in audio recordings (Podcasts, etc.) can be Professional Activities type = Interview/media mention
Patent	Publications	Patent	
Pedagogical materials	Publications	Pedagogical materials	
Syllabus	Publications	Pedagogical materials	Subtype: Syllabus
Tutorial	Publications	Pedagogical materials	Subtype: Tutorial
Assignment	Publications	Pedagogical materials	Subtype: Assignment
Case Study	Publications	Pedagogical materials	Subtype: Case Study
Note (to accompany case study)	Publications	Pedagogical materials	Subtype: Other
Assessment	Publications	Pedagogical materials	Subtype: Assessment
Lesson Plan	Publications	Pedagogical materials	Subtype: Lesson Plan
Report	Publications	Report	
Review	Publications	Review	
Scholarly article (including those with a pre-published status)	Publications	Scholarly article	Please include articles in your pipeline, specifying their current status (e.g. submitted, accepted)
Scholarly Presentation	Publications	Scholarly Presentation	Panelist role
Contributed conference talk	Publications	Scholarly Presentation	Subtype: Contributed conference talk
Conference lecture	Publications	Scholarly Presentation	Subtype: Contributed conference talk or Invited conference presentation
Invited conference presentation	Publications	Scholarly Presentation	Subtype: Invited conference presentation
Poster	Publications	Scholarly Presentation	Subtype: Poster
Poster Paper	Publications	Scholarly Presentation	Subtype: Poster
Unpublished conference paper	Publications	Scholarly Presentation	Subtype: Unpublished conference paper

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Paper presented somewhere other than conference	Publications	Scholarly Presentation	
Conference keynote	Publications	Scholarly Presentation	Subtype: Invited Conference Presentation
Presentation with role of moderator or discussant	Publications	Scholarly Presentation	Include "moderator" or "discussant" in parentheses at end of presentation title
Translation	Publications	<i>see note</i>	Select publication type of the original work and select "translator of" for relationship
Code	Publications	Software / Code	
Software	Publications	Software / Code	
Dissertation	Publications	Thesis / Dissertation	
Thesis	Publications	Thesis / Dissertation	
Other publication	Publications	Other	
Other scholarly or creative output	Publications	Other	
Encyclopedia entry	Publications	Other	
Popular article	Publications	Other	
Abstracts	-	-	Abstracts are not standalone items in My CV. If an abstract is for an existing work/item, it may be included in the entry for that item.
Course taught at previous institution	Teaching Activities	Course taught	
Course taught during visiting faculty appointment	Teaching Activities	Course taught	
Course taught not captured by a BU system	Teaching Activities	Course taught	
Course taught at BU longer than 3 years ago	Teaching Activities	Course taught	at any given time, only 3 years' worth of BU courses are pre-populated into My CV
New course developed	Teaching Activities	Course developed	
Management/Executive Development Course	Teaching Activities	Additional Teaching Activity	Subtype: Management/Executive Development
Questrom Executive Leadership Center	Teaching Activities	Additional Teaching Activity	Subtype: Questrom Executive Leadership Center
Seminar/Workshop	Teaching Activities	Additional Teaching Activity	Subtype: Seminar/Workshop
Guest lecture	Teaching Activities	Additional Teaching Activity	Subtype: Guest Lecture
Other teaching activity	Teaching Activities	Additional Teaching Activity	Subtype: Other
Grant funding not captured by a BU system	Grants	Grant	
Grant proposal not captured by a BU system	Grants	Proposal	
Non-grant funding	Grants	Other funding	
Other funding	Grants	Other funding	
Congressional Testimony	Professional Activities	Consulting	Subtype: Congressional testimony
Consulting	Professional Activities	Consulting	Must specify as internal (BU) or external (non-BU) in order for these to appear on your Faculty Annual Report.
Management Consulting	Professional Activities	Consulting	Subtype: Management
Expert witness	Professional Activities	Consulting	Subtype: Expert witness
US Presidential comission	Professional Activities	Consulting	Subtype: US Presidential comission
Award	Professional Activities	Distinction/Award	
Distinction	Professional Activities	Distinction/Award	
Honor	Professional Activities	Distinction/Award	

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Prize	Professional Activities	Distinction/Award	
In print interview/media mention	Professional Activities	Interview/media mention	Subtype: In print. Note: media mentions/interviews are listed under "external service" on your Faculty Annual Report.
Online interview/media mention	Professional Activities	Interview/media mention	Subtype: Online. Note: media mentions/interviews are listed under "external service" on your Faculty Annual Report.
Broadcast interview/media mention	Professional Activities	Interview/media mention	Subtype: Broadcast (e.g. TV, Radio)
Continuing education/Continuing legal education	Professional Activities	Professional Development	Activity type: Continuing education program
Public service	Professional Activities	Public/community service role	Role: Other Public/Community Role
Board of Directors/Advisors role	Professional Activities	Public/community service role	Role: Board of Directors/Advisors
Student Club advisor	Professional Activities	Questrom service role	Role: Student club advisor
Secondary Appointment/Title	Professional Activities	Secondary appointment	Not editable in My CV, maintained in separate Questrom system with ongoing feed to My CV
External Evaluator for Tenure/Promotion Cases	Professional Activities	Service to the profession/academy	Role: External evaluator for tenure/promotion cases (do not identify individuals reviewed for tenure or promotion)
External dissertation/thesis examiner	Professional Activities	Service to the profession/academy	Role: Other Service Role to the Profession/Academy
External program reviewer	Professional Activities	Service to the profession/academy	Role: Other Service Role to the Profession/Academy
Editorial Board Member	Professional Activities	Service to the profession/academy	Role: Editorial Board Member
Editor of Journal	Professional Activities	Service to the profession/academy	Role: Editor of Journal
Associate/Area Editor of Journal	Professional Activities	Service to the profession/academy	Role: Associate/Area Editor of Journal
Journal Special Issue Editor	Professional Activities	Service to the profession/academy	Role: Journal Special Issue Editor
Ad Hoc or Invited Reviewer for Journal	Professional Activities	Service to the profession/academy	Role: Ad Hoc or Invited Reviewer for Journal
Ad Hoc or Invited Reviewer for Grant or Award	Professional Activities	Service to the profession/academy	Role: Ad Hoc or Invited Reviewer for Grant or Award
Professional Organization Leadership Role	Professional Activities	Service to the profession/academy	Role: Professional Organization Leadership Role
Conference Chair	Professional Activities	Service to the profession/academy	Role: Conference Chair
Conference Committee or Track Chair	Professional Activities	Service to the profession/academy	Role: Conference Committee or Track Chair
Conference Committee Member	Professional Activities	Service to the profession/academy	Role: Conference Committee Member
Other Service Role to the Profession/Academy	Professional Activities	Service to the profession/academy	Role: Other Service Role to the Profession/Academy
Academic advising	N/A	N/A	Collected in FAR Advising section only
Undergraduate Advising	N/A	N/A	Collected in FAR Advising section only
Graduate Advising	N/A	N/A	Collected in FAR Advising section only
Doctoral Advising	N/A	N/A	Collected in FAR Advising section only
Thesis/Dissertation Advising	N/A	N/A	Collected in FAR Advising section only
Thesis/Dissertation Reader	N/A	N/A	Collected in FAR Advising section only
Thesis/Dissertation Committee	N/A	N/A	Collected in FAR Advising section only
Questrom and BU Events (Orientation/LAUNCH, undergraduate matriculation, faculty meetings, department seminars, doctoral student presentations, open houses, convocation ceremonies, other events)	N/A	N/A	Collected in FAR Attendance at Questrom and BU Events section only