



# Directed Study Application

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A directed study is a coherent, well-defined, and substantive reading and research project supervised by a Questrom faculty member, usually resulting in a major written document. It offers the student an opportunity to explore in detail a carefully defined area of interest, as well as an opportunity to work under the close supervision of a faculty member.

## **Procedures for Directed Study Approval**

- Discuss area of investigation, requirements, and evaluation criteria with the sponsoring faculty member.
- Complete this Directed Study Application, including obtaining approval signatures from the faculty member and their department chair and/or program director.
- Submit this form to [questromudc@bu.edu](mailto:questromudc@bu.edu) (for undergraduate students), [mbacenter@bu.edu](mailto:mbacenter@bu.edu) (for MBA students), or [gstmsphd@bu.edu](mailto:gstmsphd@bu.edu) (for Masters and PhD students). Your directed study application will be reviewed then passed to the Questrom Registrar's Office for registration.

## **Restrictions**

- Only one directed study can be taken per semester.
- A maximum of two directed studies may be applied toward the Bachelor of Science in Business Administration degree, regardless of the number of credits that have been assigned to each.
- A directed study may not substitute for a required course or duplicate a course offered in the BU course catalog.
- Directed Studies are not intended to grant credit for internships or work experience. Students who wish to earn academic credit for an internship should complete the SM395: Management Internship Application process (undergraduates) or IM885 (graduate students).
- Directed Studies are academic courses for which tuition is charged and grades are assigned.
- Directed Studies cannot be taken on a pass/fail basis



# Directed Study Application

**Name:** \_\_\_\_\_ **BU ID:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Semester:** \_\_\_\_\_ **Year:** \_\_\_\_\_  
**Faculty Name:** \_\_\_\_\_  
**Faculty Dept:** \_\_\_\_\_

Please indicate which of your degree requirements this directed study would fulfill:

Please summarize the proposed study, the required deliverables, and the rubric for assigning a grade:

*I acknowledge the procedures and restrictions described on page 1 of this application.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Course Credits:**  
(2, 3 or 4, to be determined by  
faculty member) \_\_\_\_\_

**Faculty Member Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Department Chair or  
Program Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_